



Adobe InDesign CS3 Comprehensive

Two-Day Course

Windows and Macintosh

Course Overview:

This two-day course is designed for people responsible for producing high quality business correspondence, newsletters, brochures, flyers and/or manuals. The skills learned and developed during this course will enable you to create documents ready for printing to film or to an in-house printer.

Course Content:

- Coverage of the basic work area
- Entering and importing text
- Working with text frames
- Formatting text (font, size, type style, leading, kerning, tracking and working with the Formats dialog box)
- Working with Paragraph and Character Style Sheets
- Working with Tabs and Indents
- Working with Pictures and Picture Frames
- Using the Find/Change function to replace text and invisible characters
- Spell Checking documents
- Working with tables
- Working with the Library function and more...

Note: As of January 1, 2008 all Adobe InDesign, Photoshop, Illustrator, Dreamweaver and Flash courses will be on version CS3 unless otherwise indicated. If you are currently using previous versions you can still benefit from attending this course.

Please contact DPA for more details or to have an instructor contact you.